



## **Sage Port Homeowners Association**

Filings 2 and 6A

P.O. Box 344, Larkspur, CO 80118

HOABoard@thesageporthoa.com

www.thesageporthoa.com

(303) 991-6688

### **MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS**

**DATE: August 5, 2013**

**MEETING HELD: Larkspur Fire Station**

**ATTENDING: AJ Kirkpatrick, Barbara Zavala, Carol Krueger,  
Mary Horwitz, Tony Caterina and Mark Hesse**

**ALSO ATTENDING: Larry Horwitz, John Manka and Dan Krueger**

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- I. The regular meeting was called to order at approximately 7:00 pm.
  - II. Sage Port Architectural Control Committee (ACC): John Manka, Sage Port resident and ACC member, was invited and attended the HOA board meeting. John provided an update on ACC activity. John and other members of the Sage Port ACC can be contacted at:  
  
Sage Port ACC  
PO Box 342  
Larkspur, CO 80118  
(303) 552-0499
  - III. Secretary's Report: Motion was made, seconded, and unanimously approved to approve the minutes from the June 3, 2013 regular monthly board meeting. There was no monthly meeting of the Board in July 2013.
  - IV. Treasurer's Report: Dan Krueger presented and the board reviewed the Income Statement as of August 5, 2013. Motion was made, seconded and approved to:
    - (1) reimburse HOA members for expenses related to the July 13, 2013 Community Chipping event (e.g. postage, envelopes, ink, etc.)
    - (2) pay the annual HOA General Liability and E&O insurance policies
  - V. Community Chipping: The July 13, 2013 Community Chipping Day was very successful. Twenty-seven property owners participated. A big thanks to all who made the chipping event a huge success ... and a special thanks to Larry and Mary Horwitz, Carol Krueger, and Pam Kirkpatrick for all their efforts. The next Community Chipping Day is planned for Saturday, June 21, 2014.
  - VI. Neighborhood Watch: Carol Krueger reported that five (5) Neighborhood Watch volunteer street captains/representatives/contacts had finalized a letter about the community program and were going about the neighborhood and introducing themselves to residents, distributing the letter and explaining the neighborhood watch program.

VII. Old Business:

HOA Business Cards -

HOA business cards have been printed and issued to board members

HOA Covenants -

Mary Horwitz re-typed the 1971 Covenants for legibility. Motion was made, seconded and the board approved posting the re-typed Covenants to the HOA website, with an added header noting that the re-typed Covenants were an un-official copy of the Covenants.

HOA Financials -

The board approved wording for inquiries from title companies and non-members regarding the HOA. Motion was made, seconded, and approved to add this information to the HOA website to make it easily available.

HOA Board/Officer Job Descriptions –

Drafts have been prepared. Review and discussion tabled for a future meeting.

The meeting was adjourned at 9:18 pm.

SUBMITTED: Mark Hesse  
Secretary

DATE APPROVED: 04-NOV-2013