



**Sage Port Homeowners Association**  
Filings 2 and 6A  
P.O. Box 344, Larkspur, CO 80118

**MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS**

**DATE: November 21, 2011**

**MEETING HELD: Larkspur Fire Station**

**ATTENDING: Larry Horwitz, Cathy Schaffer, Dan Krueger and Mark Hesse**

**ALSO ATTENDING: Carol Krueger and Tracy Prince**

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- I. The regular meeting was called to order at approximately 7:07 pm.
  - II. Secretary's Report: Draft minutes from the June 2011, September 2011 and October 2011 board meetings were reviewed and discussed. A minor change was requested to the September 2011 minutes. Motion was made, seconded, and unanimously approved to approve the minutes from the June 20, 2011, the September 19, 2011 (amended) and the October 17, 2011 regular monthly board meetings.
  - III. Treasurer's Report: Cathy reported that there is currently \$544.78 in the HOA checking account. Annual voluntary dues notice letters were mailed to property owners. Payments received were given to the treasurer for deposit into the checking account.
  - IV. Neighborhood Watch – The board discussed plans for a neighborhood watch program in Sage Port. The board considered nominees for block captains.
  - V. Planning for the 2012 Annual Meeting of Members - The board discussed the upcoming 2012 Annual Meeting of Members. Larry will check with the Larkspur Fire Station on the availability of the meeting room for late January 2012. Three director positions, currently held by Bill Kramer, Charles Hickey and a vacant position, expire on March 24, 2012. Three (3) directors will be elected at the annual meeting to fill the positions. Per the bylaws, the board will work with the Nominating Committee for the names of candidates. The board will prepare a letter and send to members notifying them of the meeting.
  - VI. Other Business –
    - 1) Cathy suggested moving the regular monthly board meeting to another evening besides the third Monday of the month. Larry will check with the Fire Station on the availability of a different day of the week.
    - 2) The HOA received a survey by email from Douglas County. The survey asked for a ranking of various County services. The board reviewed and discussed the survey, and authorized Larry to answer the survey on behalf of the HOA.

The meeting was adjourned at 7:53 pm.

SUBMITTED: Mark Hesse  
Secretary

DATE APPROVED: January 16, 2012