

MINUTES OF BOARD OF DIRECTORS MEETING
SAGE PORT HOMEOWNERS ASSOCIATION
December 15, 2003

Meeting was called to order 7:12 p.m. Board members present were Mark Hesse, Gail Hesse, John Manka, John Koller, Bob Backle, and Carol Kumpost. Greg Cannon was present from the Nominating Committee.

The Board approved the November meeting minutes with a correction vote count on the motion regarding the meeting with guest speakers.

Financial Business: The Treasurer's report showed year to date income of \$16671.17 and year to date expenses of \$11046.65. The addition of Prepaid Dues category was added to Financial Report. There was a discussion about a credit card for Sage Port HOA. Mark has contacted our bank and they only have debit cards. The Board agreed that Mark should pursue getting applications from Firstbank, Citi Bank, Key Bank or US Bank. Charlene Long the attorney the Board currently uses sent a letter informing us that her rates will increase as of January 1, 2004 from \$180 per hour to \$200 per hour. The Board reviewed the letter; a motion to accept increase was made, seconded and passed unanimously. Invoices submitted for payment included Charlene Long legal expense of \$262.00, Mark Hesse \$6.00 for Lien Release Fees, Bob Backle \$6.26 for postage, Carol Kumpost \$10.00 for Corporate Report fees. The Board unanimously approved submitted invoices and requested Treasurer to issue checks. The Budget for 2004 was discussed. It was proposed to keep the annual dues assessment at \$50.00. The wording of Earnings was changed to Reserve Funds, and Net Income (Loss) was changed to Current Reserve Funds. Budget to be presented at Annual meeting and sent to members with dues assessment for 2004 following the Annual Meeting in January 2004. Board approved changes unanimously. In a review conducted by the Secretary and the Treasurer of 2003 dues collected it was discovered that there was a question regarding two members not paid. The HOA will send letters of inquiry.

Committee Reports:

A sample vote was tried by the Board to check the new process presented by the **Nominating Committee**. It was felt that we needed to further clarify the yes or no vote on the amendment that members should still vote for seven board members. There was a discussion of assignment of proxy. Greg Cannon requested an Election on the Amendment and Board Ballot. The first mailing will go out within a week with newsletter which would include notice of amendment change, notice of annual meeting and solicitations of nominations. The second mailing (no later than January 12, 2004) would have the ballot, Amendment and information regarding voting, proxy, and deadlines. The motion was made to approve nominating process as negotiated by Board tonight. The motion was seconded and unanimously approved.

Bob Backle gave the **Architectural Control Committee** report as follows. The owner of 960 Cottonwood has paid Attorney Fees, ACC Fees, Dues, and assessments and is now in

compliance. Plans were turned down due to incomplete submittal. The Committee has given suggestions and is working with the architect. A shed plan was submitted for 1020 Hoosier. It was over 120 square foot and was turned down because of size and setbacks. The Owner must apply to the County for a building permit due to the size of the purposed structure. 880 Independence was given an extension until the end of June 2004. A few lot owners, on Independence and Rowlings, contacted ACC regarding tree removal. Trees were marked and approved.

Carol Kumpost reported **Event Committee** was starting to contact guest speakers for 2004. Because of the length of the meetings with guest speakers it was suggested that we hold Board meetings and guest speaker events separately in consideration of both members and guest speakers time. A date has not yet been announced for the annual Barbeque. It will be held sometime between August and October 2004.

Gail Hesse reported for the **Website Committee**. It was motioned, seconded and unanimously approved that the name of the Website Committee be changes to **Communication Committee** which will have responsibility for website content, newsletters, and other communications.

There was no report from **Welcome Committee**.

Wildfire Committee had nothing new to report.

In preparation for the Annual meeting an agenda was approved, room set up for election and sign in were discussed.

The next Meeting will be held on Wednesday, January 28th at 7:00 p.m. at the Larkspur Fire Department. It will be the Annual Meeting of Members.

Meeting was adjourned at 9:50 p.m.

Respectfully Submitted,

Carol Kumpost
Treasurer, standing in for the Secretary