

MINUTES OF BOARD OF DIRECTORS MEETING
SAGE PORT HOMEOWNERS ASSOCIATION
February 23, 2005

Meeting was called to order at 7:10 p.m. Board members present were Mark Hesse, John Manka, Carol Kumpost, and Karen Ruffin. The meeting was held at the home of Mark Hesse. Also in attendance was Deb Backle.

The first order of business was the **Secretary's Report**. Board members had been provided copies of minutes from the meetings of January 17, 2005 and the Annual Meeting of Members held January 26, 2005. After making two revisions, the minutes were unanimously approved and will be posted on the HOA website.

Financial Business: There was no **Treasurer's Report**.

Expenses presented for approval and payment included the Key Bank credit card which included website hosting, USPS, Office Depot and Voice Plus Communications. The total for Key Bank was \$211.40. Also submitted was the Qwest bill of \$40.41 and USPS for the post box rental in the amount of \$18.00. Board unanimously approved submitted invoices and requested the Treasurer to issue checks.

The tax return for the Association is due March 15, 2005 and Carol will take care of filing the return.

Committee Reports:

Deb Backle has agreed to be the Chairman of the **Welcome Committee**. Deb presented several ideas of items that could be included in a packet for new residents.

Steve Lechner has volunteered to chair the **Wildfire Committee**. Forms will be going out in the Spring newsletter that can be used for submitting estimates of time and money spent by homeowners/lot owners for wildfire mitigation. These will be used to substantiate amounts the Association can be reimbursed from the Wildfire Grant.

The **Nominating Committee** for the coming year will include Greg Cannon, John Manka, and Karen Ruffin as Chairman.

The **Events Committee** needs volunteers. There is no Chairman at the present time.

Gail Hesse reported that the **Communications Committee** is working on the Spring Newsletter. Items that will be included will be election results, wildfire mitigation, the new phone number for the HOA, and other items of interest. The new voicemail phone number is 303-352-1926. Switching service from Qwest to Voice Plus Communications resulted in a nice monthly savings for the voicemail service.

The website continues to be updated. All of the minutes of meetings are posted through January 26, 2005.

Bob Backle will continue to chair the **ACC**. John Manka gave a brief report of activity. There had been one construction approval and an improper submission that will need to be resubmitted.

New Business: Bob Backle and Greg Cannon submitted resignations that were effective at the close of the Annual Meeting January 26, 2005. Their terms were scheduled to end March 24, 2005. They were not Board members for the meeting of February 23, 2005. Their replacements will take office at the March meeting.

John Manka submitted his resignation effective March 14, 2005. The Board voted to name Steve Lechner as a Director to fill the vacancy. His term will run until March 24, 2006.

Mark mentioned briefly Sage Port Filing 4 and the construction that will be taking place on approximately 40 lots in that filing.

The monthly meetings of the Board have been changed to the second Monday of the month. Since the HOA will be operating as a voluntary association, there will no longer be meetings at the Larkspur Fire Station. The meetings will consist of the Board and Chairman of the various committees.

Meeting was adjourned at 9:25 pm.

The next meeting is Monday, March 14, 2005 , at the Hesse residence.

Respectfully submitted,

Karen Ruffin
Secretary