



Sage Port Homeowners Association

Filings 2 and 6A

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MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS

DATE: September 14, 2015

MEETING HELD: Larkspur Fire Station

ATTENDING: Chris Carlson, Cindy Cole, Mark Hesse,

AJ Kirkpatrick and Carol Krueger

ALSO ATTENDING: Wade Frary and Dan Krueger

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- I. The regular meeting was called to order at 7:05 pm.
- II. Welcome Committee
- AJ and Wade provided the board with a report of recent committee activity.
 - Two (2) new owners were recently visited by the committee; one new owner on Cottonwood and one new owner on Hoosier.
 - The committee provided a sample of the welcome “packet” they assembled, and a list of local business that have donated or have committed to donate discount coupons and giveaway items.
 - The question came up regarding the best way for the HOA board to receive timely information regarding the sale of property in Sage Port Filings 2 and 6A. AJ took the action to ask Tony C. whether he (as a realtor) has timely access to such sales information. Chris took the action to check what recent sales information is available on zillow.com.
 - Motion was made, seconded and approved to spend up to \$50 on the purchase of custom “Welcome to Sage Port” cards to include in the Welcome Packets.

The board went into Executive session at approximately 7:45 PM.

The board returned from Executive session at approximately 7:50 PM.

- III. Community Trash Collection
- AJ presented to the board drafts of the following documents:
 - i. Letter to the community inviting them to Information Meetings about the Proposed Community Trash Collection Program
 - ii. Document highlighting in bullet point fashion key aspects of the community trash collection program
 - iii. Document with Frequently Asked Questions (FAQs) about the community trash collection program
 - The board was asked to review and provide feedback on the documents.
- IV. HOA Website
- The updated SPHOA website went live on August 30, 2015.

- V. Secretary's Report:
- Motion was made, seconded, and unanimously approved to approve the minutes from the August 6, 2015 regular monthly board meeting.
- VI. Treasurer's Report:
- Motion was made, seconded and unanimously approved to reimburse Mark Hesse \$88.04 for expenses related to the SPHOA website.
 - Motion was made, seconded and approved to pay the annual insurance invoices (General Liability, and Directors and Officers (D&O)).
 - The treasurer presented and the board reviewed the Income Statement as of September 14, 2015.
- VII. President's Report:
- AJ reported to the board about recent phone calls to the HOA:
 - a. A complaint about a dog. (The dog's owner lives in Antlers, so the issue was forwarded to the Antlers HOA).
 - b. A complaint about a home's landscaping, or the lack of it. AJ returned the phonecall, and explained that the property is in Filing 4, outside Filings 2 and 6A of the SPHOA.
 - c. A call from a homeowner about the tussock moth. AJ returned the call.
 - Motion was made, seconded and approved to purchase new refrigerator magnets as reminders for the 2016 Sage port Chipping Day (June 4, 2016).
- VIII. New Board Member Appointed
- Motion was made, seconded and unanimously approved to appoint Lori Dickens to the SPHOA Board.
 - Lori fills the vacancy created by the resignation of Barbara Zavala earlier in 2015.
 - Lori is appointed to a Director position that runs until March 24, 2017, the term remaining on the vacant position.
 - Lori joins the six other Directors, Chris Carlson, Tony Caterina, Cindy Cole, Mark Hesse, AJ Kirkpatrick and Carol Krueger on the seven member Board.

The meeting was adjourned at 8:35 pm.

SUBMITTED: Mark Hesse
Secretary

DATE APPROVED: 12-OCT-2015